

soap4all

recycling life's basics

**With gratitude and appreciation for your interest.
We know we aren't the whole solution, but we
can help, so we are.**

soap4all.com



We welcome and encourage support from companies large and small. Employees that travel have regular access to unwanted toiletries. Having a soap4all drop box in your office allows these to be collected easily.

One full box from one company may be enough to support one charities homeless intake for a month. Wow!

This quick guide will help you to:

- Understand how to get your company involved
- Let us know who you are so that we can keep you informed and support you
- Answer some common questions
- Provide you with three handy tools:
 - Internal Communication template for building awareness
 - Box coversheet – Print out this sheet and stick to any box
 - Flyer – to print out and post on notice boards and/or send electronically
 - Desk Top Sign

If you have any questions please contact us at: info@soap4all.com.

Getting Started

Step 1: Please make sure you check with the appropriate internal channels to ask permission and ensure your company's involvement is approved. Please direct the approver to our website, soap4all.com for more information.

Step 2: Once approved you just need to build awareness among employees about this charitable activity. Please see the attached flyer and suggested email which you can amend as required. If you would like the word version of these documents please ask.

Step 3: Print out the attached box coversheet and attach to any box. We suggest you start with a small one. You do not have to have the box on display. If you think it is unsightly or inconvenient keep the box in a storage area out of sight and just have a sign on a desk letting people know the details of where to leave them.

Step 4: Once your box is full, please email us to let us know and we will advise you of your nearest Hoarder. A soap4all Hoarder is a volunteer that stores the toiletries that come in and then arranges for other volunteers to come and help put them into individual packs. If you have an employee who would like to be a Hoarder that can work really well as that person becomes an internal champion talking it up and increasing awareness.

Step 5: Once we receive your box we will email you a letter of gratitude letting you know how many packs were made from the items you donated. This is helpful information to include in your internal communications such as newsletters et al.

Tip:

Please make sure that people know exactly what we can accept which is only: soap, toothbrushes, toothpaste, shower gel, shampoo, deodorant and ear buds.

With gratitude and appreciation of your interest and support!

Corporate Supporter Form

(print, complete, email)

Organisation Name: _____

Address: _____

Contact person name: _____ Number: _____

Email: _____

Brief description of your organisation: _____

Have you received approval from HR or the appropriate manager at your company to engage in this activity and promote soap4all internally? Circle One: Yes or No

Please provide the details of the approver:

Name: _____ Position: _____

Email: _____ Phone: _____

How many locations will host a drop box? _____

If multiple please list:

soap4all may mention our supporters on our website or in press related activities. Do we have your approval to mention your company name as a "corporate supporter with a drop box"? _____

Any other questions or comments:

Once we have received your form we send details of your nearest Hoarder to send full boxes to.

With gratitude and appreciation of your interest and support!

We are delighted to tell you about a new charity that we have decided to support

Name: Soap4all

What they do: Collect unopened toiletries (soap, toothbrushes, toothpaste, shower gel , shampoo, deodorant and ear buds) and distribute them to the charities that need them.

Homeless people come into shelters, police stations, churches, temples and mosques dirty and smelly. The flipside of this is that when we stay in hotels we get free toiletries that many of us never even use. Did you know that in many hotels these just get thrown away open or not as it takes too much time to stop and check if every bottle has been opened.

How can you help? The next time you are in a hotel please consider bringing back the toiletries you haven't used.

Got unwanted and unopened toiletries at home? As long as it falls into the list above soap4all can use them.

Being clean is one of the basics we take for granted. We all have so much to stop and be grateful for in our own lives. This is one way we can all help another person at a time in their lives when they need it most.

We are delighted to be a supporter of this worthy cause. There is now a drop box held behind the reception desk where any unopened toiletries can be dropped off.

Where can you find out more? Soap4all.com

Unopened Toiletries Drop Box

Soap

Shower gel

Shampoo

Conditioner

Deodorant

Ear Buds

Soap4all.com

Helping thousands
who sleep rough
every night feel
clean.

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recycling life's basics



We are supporting soap4all

Drop off your
unopened
toiletries here.
We will make sure
they get to people
that need them
most. Ask here for
details.

Soap
Shower gel
Shampoo
Conditioner
Deodorant
Ear Buds

soap4all.com

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